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December 18, 2009

To Whom It May Concern:

Until just recently, I have been Michelle Henderson's immediate supervisor. Though I have only known her a few months, I found her to be personable and engaging. During her time here, Michelle demonstrated a good work ethic.

Michelle is eager to do a good job and takes her work personally. She is willing to research information and present options that are available. From a marketing standpoint she is able to take the concept that is given to her and produce results that are visually appealing.

I would recommend Michelle for employment. She is hardworking and responsible.

Sincerely,

A handwritten signature in black ink that reads "Barbara Rash". The signature is written in a cursive, flowing style.

Barbara Rash

Office Manager

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